



WADDESDON
Rothschild Collections

IMAGE LIBRARY

IMAGE REQUEST FORM

SECTION 1 – For Office use only

Date form received:		File Reference:	
New photography required:	<input type="radio"/> Yes	Date booked:	
	<input type="radio"/> No	What is the image reference:	
Type of Reproduction Request		Reproduction fee:	
Date image/s sent:		Date Invoice Raised:	
Bibliographical reference entered:		Document database ID:	

SECTION 2 – Your details

Name:	
Address:	
E-mail:	
Telephone:	Facsimile:

SECTION 3 – Licence

Please check the appropriate box:

Professional Licence	
Academic Licence	
Creative Commons	

SECTION 4 – Image Details

Artist name, title	Accession number (if known)

SECTION 5 – Project Details

Please provide us with the following details about your project (where applicable):

Publication:

Title:	
Author:	
Publisher:	
Print run:	
Selling price:	
Size of reproduction:	
Reproduction rights: e.g. <i>World in translation</i>	
Publication date:	

Exhibition / Display use on panels / labels:

Title of Exhibition:	
Museum / Gallery:	
Curator:	
Duration of exhibition:	

Marketing and Press:

Leaflet /pamphlets – Print Run:	
Posters and promotional material:	

Other Media:

Website:	
TV and Film:	

Deadline for image/s:	
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SECTION 6 – Declaration

You must read the enclosed **Terms & Conditions** before signing below:

I confirm that the information I have provided is correct, and that I have read the enclosed **Terms and Conditions** for the reproduction and hire/purchase of image/s from the *Waddesdon Manor Picture Library*:

Signature: _____ Date: _____

Name: _____ Job Title: _____

Please return your completed Form to
Nicola Tinsley, Image & Research Libraries Co-ordinator at the following address:

WADDESDON MANOR NEAR AYLESBURY BUCKINGHAMSHIRE HP18 0JH
TELEPHONE 01296 653340 EMAIL Nicola.Tinsley@waddesdon.org.uk

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