



WADDESDON

Thank you for your interest in volunteering at Waddesdon Manor.

Our varied and rewarding volunteering opportunities play an integral part in enhancing and ensuring a positive visitor experience for everyone.

Please find following a profile for the role of

Christmas Wine Shop Volunteer

| | |
|--|--|
| Reporting to: | Peter Tompkins, Wine Shop |
| Department: | Retail |
| Based at: | Manor House |
| Purpose of this role within Waddesdon Manor: | Our Manor Wine Shop is of course very busy during our Christmas season. Our Christmas Wine Shop volunteers offer a vital service for all our visitors, helping people find just the right wine from the unrivalled stock of Rothschild wines we sell in our shop, as well as ensuring the shop is kept well stocked and immaculate. |
| Key elements of this role you could expect to undertake or be asked to do: | <ul style="list-style-type: none">▪ Replenishing shelves with stock from warehouse (only applies to Wednesday)▪ Wrapping and packing wine▪ Replenishing stock from cellars (throughout the week)▪ Helping with wine shop tastings, or cellar tastings (pouring and tasting)▪ Packing gift cases for Christmas.▪ General customer interaction <p>If any Volunteers are interested in wine itself, then education concerning our wines can be provided.</p> |
| You will be working with: | Peter Tompkins, Wine Shop, members of staff and other volunteers. |
| Who would be good at this role? | |
| <i>We ask that all our volunteers have an interest and enthusiasm for Waddesdon Manor and the work of the National Trust. Particular person attributes needed for this role are: Essential (E) and Desirable (D)</i> | |
| Presentation and Impact | E Well presented with approachable demeanour. A good ambassador for Waddesdon Manor. |
| Education, Qualification, Special Skills | E Good interpersonal and numeracy skills. |
| Work Experience | D Previous experience working with the public. |
| Motivation and Aptitude | E Reliable with good time keeping, excellent face to face communication skills and must enjoy dealing with the general public. |
| Disposition and Personality | E Positive and confident. Ability to relate well to all types of people and enjoys working as part of a team. |
| Training and Induction given: | Training in all aspects of the role will be provided. |
| Anticipated Time Contribution: | A day per week is desirable, a day is 1-5pm until 2 nd Jan 2019 |
| Lunch breaks and comfort breaks: | A 1/2 lunch break is given during the day. |
| Safety equipment supplied (if appropriate): | n/a |
| Benefits of volunteering for the National Trust At Waddesdon | |
| After you have amounted 50 volunteer hours you will be awarded a National Trust Volunteers card offering you the following discounts: | |
| <ul style="list-style-type: none">▪ Free entry into National Trust properties (or free entry for another person if the card holder is already a NT member)▪ 20% discount to volunteer card holders on National Trust Membership | |

- 20% off in Waddesdon's Retail Shops
 - 10% off in Waddesdon's Wine Shop
 - 20% off most Waddesdon ticketed events (some exclusions may apply)
 - *Up to 35% off National Trust Holiday Cottages
 - *Up to 30% off at National Trust Historic House Hotels
 - 20% off at National Trust's online shop
 - Free membership of Waddesdon's Staff Choir
- *all discounts are subject to availability*

Expenses: Reimbursement of travel costs between home and Waddesdon Manor in the form of a mileage claim (33p per mile).

In addition: Our Volunteer Community are very important to us and we like to get them all together when we can. We host occasional events including a summer BBQ, an annual day trip, coffee mornings we and are always open to ideas and suggestions on keeping the community thriving and involved.

The list of duties is not exhaustive and Waddesdon reserves the right to amend this list within reason according to the needs of Waddesdon Manor. For all our volunteer positions we have a formal selection process. All these arrangements are binding in honour only and are not intended to be legally binding