



Thank you for your interest in volunteering at Waddesdon

Our varied and rewarding volunteering opportunities play a vital part in enhancing and ensuring a positive visitor experience for everyone.

Events Volunteer

Reporting to:	Marie Stewart, Head of Events, Helen Franklin, Volunteer Manager
Purpose of this role within Waddesdon -:	Help out with our major events programme throughout the year- including all family activities, Summerfest, Chilli Fest, Halloween, Easter, Summer Programme, Christmas and make sure visitors get the most out of their experience. There is always something to be involved with at Waddesdon.
Based at :	Waddesdon Manor, various locations
Key elements of this role you can expect to undertake:	<ul style="list-style-type: none">• Help prepare for family events, setting up of equipment and materials, tidying away at the end of an event• Welcome and assist our visitors, helping to make their day enjoyable• Help keep the event atmosphere engaging and welcoming• Help and encourage visitors of all ages and abilities to take part and explain how to undertake various activities, to chat with parents and children during events.• Be prepared to be very hands on with busy activities and supporting the team throughout the day as and when they might need• Help provide supervision and safety of families of all ages and abilities• Help our unique performers.• Cash handling - selling trails and activities• Collect visitor feedback regarding the event• Attend pre-event and pre-season briefing sessions other necessary training sessions as required
You will be working with:	The Events team, the Volunteering team, other volunteers
Anticipated Time Contribution:	Flexible. Increased days likely around school holiday times – February, May, Summer months, October half terms, some bank holidays.
Lunch breaks and comfort breaks:	Lunch break of up to 1 hour during special events.
Characteristics of an Events Volunteer	<ul style="list-style-type: none">• Good ambassador for Waddesdon Manor and approachable demeanour. Well-presented and approachable• Previous experience working with the public and children desirable, although not essential.• Reliable with good time keeping and good communication skills.• Able to be flexible and adapt to different events throughout the year.• Positive and confident. Ability to relate well to all types of people and enjoys working as part of a team.• Outgoing and approachable

Training and Induction:	Specific event training given
<p data-bbox="108 172 866 203">Benefits of volunteering for the National Trust At Waddesdon</p> <p data-bbox="108 232 1497 300">After you have amounted 50 volunteer hours you will be awarded a National Trust Volunteers card offering you the following:</p> <ul data-bbox="156 331 1497 725" style="list-style-type: none"> <li data-bbox="156 331 1497 398">• Free entry into National Trust properties (or free entry for another person if the card holder is already a NT member) <li data-bbox="156 405 1299 436">• 20% off at National Trust’s online shop and up to 35% off National Trust Holiday Cottages <li data-bbox="156 443 1155 474">• 20% off in Waddesdon’s Retail Shops and 10% off in Waddesdon’s Wine Shop. <li data-bbox="156 481 772 512">• Up to 35% off National Trust Holiday Cottages <li data-bbox="156 519 1070 551">• 20% discount to volunteer card holders on National Trust Membership <li data-bbox="156 557 1385 624">• Reimbursement of travel costs between home and Waddesdon Manor, at 33p per mile (up to a maximum of 60 mile round trip) <li data-bbox="156 631 1497 725">• We host events including an annual day trip, Summer picnic, Charity of the Year social events, Christmas lunch and coffee mornings so that our volunteers and staff can spend time with each other as a combined team. 	

The list of duties is not exhaustive and Waddesdon reserves the right to amend this list within reason according to the needs of Waddesdon Manor. For all our volunteer positions we have a formal selection process. All these arrangements are binding in honour only and are not intended to be legally binding